ABSENCE NOTE

Students are to return this note to their class teacher.

This note is to inform you that my child .................................................. (name) in Year ................ was absent from school on the following date(s) ..................., ..................., ..................., ..................., ..................., because of the following reason ..........................................................

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Yours faithfully, ................................. Signature ................................. Date

For an immediate notification please call the school on 6585 6136.

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